

Policy

CONCEPTS AND ROLES IN COMMUNITY RELATIONS; GOALS AND OBJECTIVES

The Ocean Gate Board of Education believes that school district community relations is not solely an information program, but encompasses all aspects of the schools' relationship with the total community.

The board of education believes its school-community relations program should:

- A. Promote public interest and participation in the operation of the school system;
- B. Gather information about public attitudes toward the school system and its programs and report them to the chief school administrator and the board;
- C. Provide an honest, continuous, comprehensive flow of information about the policies, procedures, programs, problems and progress of the school system to the community and the staff;
- D. Develop the most effective means of communication with the school system's public and use available media as appropriate;
- E. Develop programs in the schools that will integrate home, school, and community in meeting the needs of district pupils;
- F. Develop and maintain the confidence of the community in the school board and the school staff;
- G. Develop a climate that attracts good teachers and encourages staff to strive for excellence in the educational program;
- H. Anticipate and forestall problems that are brought about by lack of understanding;
- I. Evaluate past procedures in order to make improvements in future communications.

The chief school administrator shall be responsible for developing programs, techniques and channels for implementing this policy.

NJSBA Review/Update: August 2008
Adopted: January 21, 2009

Key Words

Community Relations, Public Relations, School District Public Relations, Public Attitudes, School-Community Program, Community Participation, Community Involvement

Legal References: N.J.S.A. 10:4-6 et seq. Open Public Meetings Act
N.J.S.A. 47:1A-1 et seq. Examination and copies of public records ("Open Public Records Act")
N.J.A.C. 6A:30-1.4(a)1 Evaluation process for the annual review
N.J.A.C. 6A:32-2.1 Definitions
N.J.A.C. 6A:32-12.1 Reporting requirements
N.J.A.C. 6A:32-12.2 School-level planning

CONCEPTS AND ROLES IN COMMUNITY RELATIONS;
GOALS AND OBJECTIVES (continued)

Manual for the Evaluation of Local School Districts

Possible

<u>Cross References:</u>	*1100	Communicating with the public
	*1120	Board of education meetings
	*1200	Participation by the public
	*1220	<u>Ad hoc</u> advisory committees
	*2224	Nondiscrimination/affirmative action
	2232	Internal administrative communications
	*2240	Research, evaluation and planning
	*2255	Action planning for T&E certification
	*3510	Operation and maintenance of plant
	*3542	Food service
	*3570	District records and reports
	*4131/4131.1	Staff development; inservice education/visitations/conferences
	*5020	Role of parents/guardians
	*5131.6	Drugs, alcohol, tobacco (substance abuse)
	*6010	Goals and objectives
	*6142.1	Family life education
	*6142.2	English as a second language; bilingual/bicultural
	*6142.6	Basic skills
	*6142.13	HIV prevention education
	*6171.1	Remedial instruction
	*6171.3	At-risk and Title 1
	*6171.4	Special education
	*6300	Evaluation of the instructional program
	*7110	Long-range facilities planning
	*9322	Public and executive sessions
	*9323/9324	Agenda preparation/advance delivery of meeting material
	*9326	Minutes

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

COMMUNICATING WITH THE PUBLIC

The board will keep the community informed of the status of the schools through advertised public meetings, press releases and such other means as may be appropriate.

The public information program of the board and the district shall be directed by the chief school administrator, who shall arrange to keep the public informed regarding the policies, administrative operations, objectives, and successes or failures of the schools and shall provide interpretation and explanation of the schools' plans and programs.

The district's budget; its audit; its annual goals and its progress toward achievement of them; its special education plans; its bilingual/ESL program; pupil progress toward achievement of the Core Curriculum Content Standards; graduation statistics and any other information shall be communicated to the public as required by law.

The board's meetings and records shall be a matter of public information except as such meetings and records pertain to individual personnel and other classified matters.

Each year by September 30 the chief school administrator shall oversee the compilation of a report card of each school in the district that includes all statistical information specified by the State Department of Education and any additional information required by federal law. The report card shall be disseminated to staff and parents/guardians and made available to the media and other interested members of the school community.

Avoiding Excessive Expenditures when Communicating with the Public

District publications will be produced and distributed in a cost-efficient manner, for example:

- A. The use of expensive materials or production techniques where lower cost methods are available, such as the use of multi-color glossy publications instead of suitable, less expensive alternatives, is prohibited.
- B. Distribution of pictures of school board members is prohibited within 90 days of any district election.
- C. Excessive public relations activities that are not part of the instructional program are prohibited.

NJSBA Review/Update: August 2008, September 2009
Adopted: January 21, 2009

Key Words

Communicating With The Public, Public Information Program, Press Releases

Legal References: N.J.S.A. 10:4-6 et seq. Open Public Meetings Act
N.J.S.A. 18A:7E-2
through -5 School report card program
N.J.S.A. 47:1A-1 et seq. Examination and copies of public records
("Open Public Records Act")
N.J.A.C. 6A:8-3.1(a)3 Curriculum and instruction
N.J.A.C. 6A:23-8.1 et seq. Budget Review and Approval

COMMUNICATING WITH THE PUBLIC (continued)See particularly:

<u>N.J.A.C.</u> 6A:23-8.3	Commissioner to ensure achievement of CCCS
<u>N.J.A.C.</u> 6A:30-1.4(a)1	Evaluation process for the annual review
<u>N.J.A.C.</u> 6A:32-12.1	Reporting Requirements
<u>N.J.A.C.</u> 6A:32-12.2	School-level planning

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Manual for the Evaluation of Local School Districts

Possible

<u>Cross References:</u>	*1000/1010	Concepts and roles in community relations; goals and objectives
	*1120	Board of education meetings
	*2240	Research, evaluation and planning
	*3570	District records and reports
	*5124	Reporting to parents/guardians
	*6142.2	English as a second language; bilingual/bicultural
	*6142.6	Basic skills
	*6142.10	Technology
	*6171.1	Remedial instruction
	*6171.3	At-risk and Title 1
	*6171.4	Special education
	*6300	Evaluation of the instructional program

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

MEDIA

Every effort shall be made to assist all communications media in the community to gain complete and adequate coverage of the programs, problems, planning, and activities of the school system.

General releases of interest to the entire district shall be made available to all the media simultaneously. There shall be no exclusive releases, news conferences or interviews except as media representatives request information on particular programs, plans, or problems.

In general, the chief school administrator shall be responsible for establishing relations with news media, and providing information to each through the means found most suitable. Particularly, he/she shall ensure that the media receive all school report cards as required by the administrative code.

The board encourages public presentation of the programs, policies and progress of the schools through press, radio and television. The chief school administrator/principal shall review and clear proposed presentations. The chief school administrator shall ensure that the parents/guardians of pupils who participate in such presentations are informed.

The chief school administrator or designee shall devise procedures for optimum benefit from such presentations.

The board shall make a periodic review of its relations with the news media.

Adopted: May 4, 2005
Revised: January 18, 2006
NJSBA Review/Update: August 2008
Adopted: January 21, 2009

Key Words

Media, School News Releases, Press Releases, News Conferences and Interviews, Radio, Television

Legal References: N.J.S.A. 10:4-6 et seq. Open Public Meetings Act
N.J.S.A. 18A:10-6 Board meetings public; frequency; hours of commencement; adjournment, etc., for lack of quorum
N.J.S.A. 18A:11-1 General mandatory powers and duties
N.J.S.A. 18A:54-20 Powers of board (county vocational schools)
N.J.S.A. 47:1A-1 et seq. Examination and copies of public records ("Open Public Record Act")
N.J.A.C. 6A:30-1.2 Definitions
N.J.A.C. 6A:32-12.1 Reporting requirements
N.J.A.C. 6A:32A-12.2(a)1i School-level planning

Manual for the Evaluation of Local School Districts

Possible

Cross References: *1100 Communicating with the public
*9020 Public statements

MEDIA (continued)

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

DISTRICT PUBLICATIONS

The chief school administrator/designee shall direct development and review of informational newsletters and handbooks for parents/guardians, pupils, staff and the general community as deemed necessary by the board. The district annual report shall be printed for distribution. The board secretary shall make the district audit available to the public as required by law.

Centralized control of district publications, including the district web site, shall be designed to ensure that their contents reflect district-wide policies and regulations accurately.

In accordance with law, the chief school administrator shall prepare procedures to ensure that the district web site, or web sites of any schools in the district, shall not publish any personally identifiable information about a student without prior written consent from the student's parents/guardians. Consent shall be obtained on the form indicated by the State Department of Education and shall contain a statement describing the potential dangers of posting personally identifiable information about students on the Internet.

NJSBA Review/Update: **August 2008**
Adopted: **January 21, 2009**

Key Words

District Publications, Publications, Newsletters, Handbooks, Web Site

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:17-20	Superintendent; general powers and duties
	<u>N.J.S.A.</u> 18A:23-1 <i>et seq.</i>	Audits and Auditors
	<u>N.J.S.A.</u> 18A:36-35	School internet web sites; disclosure of certain student information prohibited
	<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
	<u>N.J.A.C.</u> 6A:30-1.4(a)1	Evaluation process for the annual review
	<u>N.J.A.C.</u> 6A:32-12.1	Reporting requirements
	<u>N.J.A.C.</u> 6A:32-12.2	School-level planning

Manual for the Evaluation of Local School Districts

Possible

<u>Cross References:</u>	*1000/1010	Concepts and roles in community relations; goals and objectives
	*1100	Communicating with the public
	*1110	Media
	2232	Internal administrative communications
	*3100	Budget planning, preparation and adoption
	*5124	Reporting to parents/guardians
	*5125	Pupil records
	*5131	Conduct/discipline
	*5145.12	Search and seizure

DISTRICT PUBLICATIONS (continued)

*6142	Subject fields
*6142.2	English as a second language; bilingual/bicultural
*6142.10	Technology
*6145.3	Publications
*6146	Graduation requirements
*6171.3	At-risk and Title 1
*6171.4	Special education
9310	Development, distribution and maintenance of governance manual

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

BOARD OF EDUCATION MEETINGS

Board of education meetings shall be a primary means of sharing information with community members and inviting their comments and suggestions. Regular and special meetings of the board of education are open to the public and representatives of the media, except when, by resolution at the public meeting, the board excludes the public from those parts of a meeting which deal with matters held confidential in accordance with law.

The Ocean Gate Board of Education welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be stated in the agenda, together with any time limit proposed for individual speakers.

The board will not permit unnecessary or undesirable identification of district pupils at public or board of education meetings, particularly when the pupil is subject to disciplinary action, or has been identified as having a disability. A special confidential file shall be kept of the names of pupils with disabilities on whose behalf the board must take public action. An unidentifiable coding shall be used when referring to the pupil.

Comments and questions at the end of regular meetings may deal with any topic related to the board's conduct of the schools. Comments at special meetings must be related to the call of the meeting. Advance announcement of all regular, scheduled special, and specially called meetings of the board is made through newspapers and other appropriate media outlets.

The board shall include a discussion of the School Ethics Act and the Code of Ethics for School Board members annually at a regularly scheduled public meeting.

In a regular meeting by September 30 of each year, the chief school administrator shall report to the board the number of pupils completing the grade requirements successfully the prior academic year and the number of pupils being retained due to the unsuccessful completion of grade requirements the prior academic year. This report shall include the number of pupils successfully completing the requirements under the special education and special review assessment procedures outlined in administrative code.

In a regular board meeting by October 30 of each year, the chief school administrator shall provide an annual report which includes information on the following topics:

- A. The status of all capital projects in the school district's long range plan;
- B. The maximum permitted amount of the school district's reserve account
- C. Implementation of school-level plans;
- D. Achievement of performance objectives;
- E. Each school report card, including pupil performance results and student behavior data;
- F. Professional development activities;
- G. Condition of school facilities;
- H. Status of mandated program reviews;
- I. Community support data as detailed in the administrative code;

BOARD OF EDUCATION MEETINGS (continued)

J. The assignment plan for certified and noncertified nurses developed by the school district.

Other items presented at board meetings must include, but are not limited to:

- A. Presentation of audit report;
- B. Presentation of budget;
- C. Student attendance;
- D. Dropout statistics; other demographic data;
- E. Mandated inservice programs.

In addition, the board shall conduct a public hearing in October to allow the chief school administrator to report to the board all acts of violence and vandalism that occurred during the previous school year. The proceedings shall be transcribed and kept on file by the board. The transcription shall be made available to the public. This transcript of the public hearing shall also be forwarded to the Division of Student Services in the Department of Education by November 1.

NJSBA Review/Update: **August 2008**
Adopted: **January 21, 2009**

Key Words

Board of Education Meetings, Reporting to the Public, Communicating with the Public, Confidentiality

<u>Legal References:</u>	<u>N.J.S.A.</u> 10:4-6 <u>et seq.</u> <u>N.J.S.A.</u> 18A:7C-7 <u>N.J.S.A.</u> 18A:10-6 <u>N.J.S.A.</u> 18A:12.21 <u>N.J.S.A.</u> 18A:17-46 <u>N.J.S.A.</u> 18A:22-10 <u>N.J.S.A.</u> 18A:22-13 <u>N.J.S.A.</u> 18A:23-5 <u>N.J.A.C.</u> 6A:8-5.2(e) <u>N.J.A.C.</u> 6A:14-1.1 <u>et seq.</u> <u>N.J.A.C.</u> 6A:16-5.1 <u>et seq.</u> See particularly: <u>N.J.A.C.</u> 6A:16-5.2, 5.3 <u>N.J.A.C.</u> 6A:26 See particularly: <u>N.J.A.C.</u> 6A:26-2.2(a)7 <u>N.J.A.C.</u> 6A:26-9.1(d) <u>N.J.A.C.</u> 6A:30-1.1 <u>et seq.</u> See particularly: <u>N.J.A.C.</u> 6A:30-2.4, -3.1 <u>N.J.A.C.</u> 6A:32-3.2	Open Public Meetings Act School administrators report on students awarded or denied diplomas Board meetings public; frequency; hours of commencement; adjournment, etc., for lack of quorum School Ethics Act Act of violence; report by school employee; notice of action taken; annual report Fixing day, etc., for public hearing Public hearing; objectives; heard, etc. Meeting of board; discussion of report High school diplomas Special Education School safety plans Educational Facilities Completion of long range facilities plans Capital reserve accounts Evaluation of the Performance of School Districts Requirements for the Code of Ethics for district board of education members and
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BOARD OF EDUCATION MEETINGS (continued)

		charter school board of trustee members
<u>N.J.A.C.</u>	6A:32-12.1	Reporting requirements
<u>N.J.A.C.</u>	6A:32-12.2	School-level planning
<u>N.J.A.C.</u>	6A:32-13.1	School attendance
<u>N.J.A.C.</u>	6A:32-13.2	Dropouts
<u>N.J.A.C.</u>	6A:32-14.1	Review of mandated programs and services

Manual for the Evaluation of Local School Districts**Possible**

<u>Cross References:</u>	*1100	Communicating with the public
	*2240	Research, evaluation and planning
	*3100	Budget planning, preparation and adoption
	*3570	District records and reports
	*3571.4	Audit
	*5131.5	Vandalism/violence
	*5145.5	Photographs of pupils
	*6142.2	English as a second language; bilingual/bicultural
	*6142.6	Basic skills
	*6171.1	Remedial instruction
	*6171.3	At-risk and Title 1
	*6171.4	Special education
	*9322	Public and executive sessions
	*9323/9324	Agenda preparation/advance delivery of meeting material
	*9326	Minutes

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

DISTRIBUTION OF MATERIALS BY PUPILS AND STAFF

Material being sent home with pupils should relate to school matters or pupil-related community activities. Except when it pertains to the individual pupil, all such material must be approved in advance by the chief school administrator/designee.

There is no district obligation to distribute or post any community group materials. But if a forum is opened up to any category of group (i.e., non-profit, non-partisan, community groups), the chief school administrator will not discriminate against speech or materials on the basis of its viewpoint or religious content.

The determination of the chief school administrator will be viewpoint-neutral in order to provide equal access to "limited public forums" including bulletin boards for notices, tables at back-to-school nights, or hand-outs to students.

Pupils shall not be used to distribute partisan materials or partisan information pertaining to a school or general election, budget or bond issue, or negotiations. Pupils shall not be exploited for the benefit of any individual, group, or profit-making organization.

No staff member may distribute any materials on school property without prior approval of the chief school administrator. Materials will clearly indicate their source. Non-school-related materials will be plainly labeled, including an express disclaimer that the activity is "not a school-sponsored activity." Flyers and parental permission slips will be subject to the same review and standards.

All surveys, questionnaires or other similar items requiring pupil or parent/guardian response shall be reviewed and approved by the chief school administrator prior to distribution. The chief school administrator shall solicit written permission from parents/guardians before students participate in surveys or research that requests personal information as set out in state and federal law.

NJSBA Review/Update: August 2008
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Key Words

Distribution of Materials, Research

Legal References: N.J.S.A. 18A:36-34 Written approval required prior to acquisition of certain survey information from students
N.J.S.A. 18A:42-4 Distribution of literature as to candidacy, bond issues, or other public question to be submitted at election; prohibited
N.J.S.A. 19:34-6 Prohibited actions in polling place on election day, exception for simulated voting
N.J.S.A. 19:34-15 Electioneering within or about polling place; disorderly persons offense

34 CFR 98.1 - Pupil Protection Rights Amendment

Child Evangelism Fellowship of New Jersey. vs. Stafford Township School District, No. 03-1101 (October 2004)

Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)

DISTRIBUTION OF MATERIALS BY
PUPILS AND STAFF (continued)

Possible

<u>Cross References:</u>	*1100	Communicating with the public
	1315	Distribution of materials to pupils and staff
	*1322	Contests for pupils
	*1330	Use of School Facilities
	4135.16	Work stoppages/strikes
	4235.16	Work stoppages/strikes
	*5136	Fund-raising activities
	*6142.10	Technology
	*6145.3	Publications
	6162.5	Research

*Indicates policy is included in the Critical Policy Reference Manual.

PARTICIPATION BY THE PUBLIC (continued)

N.J.A.C. 6A:10A-53 et seq Establishment of School Leadership Council

N.J.A.C. 6A:32-12.1 Reporting requirements

Manual for the Evaluation of Local School Districts

Possible

- Cross References:**
- *1000/1010 Concepts and roles in community relations; goals and objectives
 - *1120 Board of education meetings
 - 1210 Community organizations
 - *1220 Ad hoc advisory committees
 - *5020 Role of parents/guardians
 - *6162.4 Community resources

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

AD HOC ADVISORY COMMITTEES

Community and/or parent/guardian advisory committees can be particularly useful both in keeping the board and administration informed with regard to community opinion and in representing the community in the study of specific school problems. The board shall, when required by law or when it finds it beneficial, appoint advisory committees to assist in research projects, long-range studies, program evaluation, and development of policies or educational goals/programs. Each committee shall be appointed for a specific purpose and time. The board may dissolve any board-appointed committee at its sole discretion.

Such committees shall be representative of the community in relation to the tasks delegated to them, and may include staff and pupils when appropriate. No appointee shall represent an organization, geographic area, religious group or any other subdivision of the community in an official capacity.

Systematic programs shall be set up to draw on the assistance business, labor, and other organizations have to offer in developing vocational, technical and enrichment programs and in providing pupils with practical work experience.

The board shall adopt the committee structure and organization it deems appropriate to the assignment at hand, except for funded programs where requirements are set by law. The board is responsible for approving all members of a committee and the method of their selection in consultation with the chief school administrator. Staff members shall not constitute a majority of any general community advisory committee.

Recommendations from the committee shall not reduce the responsibility of the board, which shall be free to accept or reject the recommendations as it sees fit. Only the board has the power to act. It will be the responsibility of the chairperson to see that the members of the committee are informed as to the final decision of the board.

Any publicity concerning the organization, membership, operations, findings or recommendations of any committee shall be released only by the board designee.

In district-initiated advisory committees, the chief school administrator shall draft procedures for instructing committees as to the length of time each member is being asked to serve, the services the board wishes them to render, the resources the board intends to provide, and the approximate date on which the board wishes to dissolve the committee. Furthermore, the committee shall be instructed as to the relationship it has to the board, to the individual board members, to the secretary of the board, to the chief school administrator, and to the rest of the professional staff.

When the law regulates the formation and activities of an advisory committee, the administration shall cooperate fully in its activities.

NJSBA Review/Update: **August 2008**
Adopted: **January 21, 2009**

Key Words

Ad Hoc Advisory Committees, Citizens' Committees, Committees

Legal References: N.J.S.A. 10:4-6 et seq. Open Public Meetings Act
N.J.S.A. 18A:10-6 Board meetings public; frequency; hours of commencement;

AD HOC ADVISORY COMMITTEES (continued)

adjournment, etc., for lack of quorum
N.J.A.C. 6A:16-4.2(a) Review and availability of policies and procedures for the
intervention of student alcohol or other drug abuse
N.J.A.C. 6A:32-12.1 Reporting requirements

Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988
(P.L. 100-297)

34 C.F.R. 200.1 to 200.89 - Part 200

Manual for the Evaluation of Local School Districts

Possible

Cross References: *2240 Research, evaluation and planning
*6142.1 Family life education
*6142.12 Career education
*6144 Controversial issues
*6162.4 Community resources
*6171.3 At-risk and Title 1
*9020 Public statements
*9130 Committees

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

SCHOOL-CONNECTED ORGANIZATIONS

The Ocean Gate Board of Education will encourage the work of a general, voluntary, school-connected organization of parents/guardians, school staff and friends of the school in each school. Such organizations may not establish educational policy, participate in the administration of the school, or authorize management and direction of school affairs.

Such organizations shall have as their objectives the promotion of pupil welfare; the development of close relationships between the home and the school; and the development between educators and the public of such united efforts as will secure for every pupil in the schools the best kind of educational program possible.

Organizations shall not use the district's name in their titles without the board's express consent. Such permission to use the district's name does not constitute permission to act as the district's representative.

The board shall make it a practice not to interfere in the internal workings of such groups.

Permission to hold regular meetings of such organizations in school facilities will be extended by the board of education for a particular school year, in accordance with policy #1330.

The school chief school administrator/principal or another professional staff member designated by the chief school administrator may serve as adviser to the general parent/teacher organization. All members of the professional staff shall be encouraged to join the organization and to participate in its activities.

NJSBA Review/Update: August 2008
Adopted: January 21, 2009

Key Words

School-connected Organizations, Booster Clubs, Parent-Teacher Organizations, PTA, PTO

Legal References: N.J.S.A. 18A:11-1 General mandatory powers and duties
N.J.S.A. 18A:54-20 Powers of board (county vocational schools)

Possible

Cross References: *1000/1010 Concepts and roles in community relations; goals and objectives
*1100 Communicating with the public
1210 Community organizations
*1330 Use of school facilities
*3280 Gifts, grants and bequests
4136 Meetings/committees
*5020 Role of parents/guardians
*5136 Fund-raising activities
*6010 Goals and objectives

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

VISITORS

The board welcomes visits to school by parents/guardians, board members, other adult residents of the community and interested educators, when they fit into the classroom or school routine. In order for the educational program to continue undisturbed when visitors are present, and to prevent the intrusion of disruptive persons into the schools, the chief school administrator shall devise regulations addressing visitors' access to the schools.

All visitors shall be required to report to the main office upon entering the building.

A "visitor" is anyone other than a pupil enrolled in or a staff member employed in the particular school. Visitors may not consult with the teaching staff or pupils during class time without the chief school administrator's or appointed designee's permission.

When the parental rights of a parent have been terminated by a court of appropriate jurisdiction, the legal guardian must inform the school so that the administration may apply appropriate regulations. The chief school administrator/principal shall seek confirmation of legal custodianship where necessary.

No one may visit the school during school hours for the purpose of recommending or exhibiting books, maps, etc., to staff. No person shall be allowed to deliver any address or lecture on any subject unless authorized by the chief school administrator or designee.

All visitors to the schools must obey regulations prohibiting smoking and any other regulations designed to ensure orderly operation of the school. All persons violating this policy shall be considered "disorderly persons" and subject to appropriate action.

Adopted: March 16, 2005
NJSBA Review/Update: August 2008
Readopted: January 21, 2009

Key Words

Visits to the Schools, Visitors

Legal References: N.J.S.A. 2C:18-3 Unlicensed entry of Structures, defiant trespasser; peering into dwelling places; defenses
N.J.S.A. 2C:33-2 Disorderly conduct
N.J.S.A. 18A:11-1 General mandatory powers and duties
N.J.S.A. 18A:54-20 Powers of board (county vocational schools)
N.J.S.A. 26:3D-55 et seq. New Jersey Smoke-Free Air Act

Possible

Cross References: *1220 Ad hoc advisory committees
*3327 Relations with vendors
*3515 Smoking prohibition
*4131/4131.1 Staff development; inservice education/visitations/conferences
*5020 Role of parents/guardians

VISITORS (continued)

*5124	Reporting to parents/guardians
*5125	Pupil records
*5142	Pupil safety
*5145.11	Questioning and apprehension
*6144	Controversial issues
*9010	Role of the member

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

COMMUNITY COMPLAINTS AND INQUIRIES

The Ocean Gate Board of Education welcomes inquiries about and constructive criticism of the district's programs, equipment, operations and personnel.

The board and the administration has the responsibility of investigating allegations of misconduct, negligence, prejudicial behavior, unsatisfactory performance of duties and other such complaints against school personnel. The board supports the appropriate actions of its employees and protects them from unwarranted and unnecessary attack.

The chief school administrator shall develop procedures to investigate complaints and solve problems promptly, and to provide accurate factual information in answer to inquiries. Such procedures shall conform to state law and applicable negotiated agreements.

Parents/guardians and pupils will be informed of the proper avenues to follow in the individual school.

When a board member is confronted with an issue, he/she will withhold comment, commitment and/or opinion and refer the complaint or inquiry to the chief school administrator.

Only in those cases where satisfactory adjustment cannot be made by the chief school administrator and the staff shall communications and complaints be referred to the board of education for resolution.

All signed complaints shall be acknowledged promptly.

NJSBA Review/Update: August 2008
Adopted: February 4, 2009

Key Words

Community Complaints and Inquiries, Complaints, Inquiries

Legal References: N.J.S.A. 10:4-6 et seq. Open Public Meetings Act
N.J.S.A. 18A:11-1 General mandatory powers and duties
N.J.S.A. 18A:54-20 Powers of board (county vocational schools)
N.J.S.A. 47:1A-1 et seq. Examination and copies of public records ("Open Public Records Act")

Possible

Cross References: *1120 Board of education meetings
*3570 District records and reports
*4112.6 Personnel records
*4116 Evaluation
4148 Employee protection
*4212.6 Personnel records
4248 Employee protection
*5145.6 Pupil grievance procedure
*6144 Controversial issues
*6161.1 Guidelines for evaluation and selection of instructional materials
*6161.2 Complaints regarding instructional materials
*6163.1 Media center/library

COMMUNITY COMPLAINTS AND INQUIRIES (continued)

- *9010 Role of the member
- *9020 Public statements
- 9123 Appointment of board secretary

*Indicates policy is included in the Critical Policy Reference Manual.

Exhibit

COMMUNITY COMPLAINTS AND INQUIRIES

I, the undersigned, a patron of _____ Ocean Gate School District, do hereby make complaint and advise the administration and/or board of education that I understand and believe that:

a teacher, employee, or policy of said district, on or about the _____ day of

20____, at _____ did:

(Please describe the incident or act complained of)

I believe this incident, act, or policy adversely affects the performance of said teacher, employee, or district as follows: (Please describe how you believe the action complained of has an adverse effect.)

Prior to signing this complaint, I have taken the following action to verify the occurrence and remedy or clarify the problem complained of: (This must include discussing the incident with: 1- the teacher, 2-the building principal, and 3-the chief school administrator)

I suggest the following action on behalf of the administration and/or board:

If this matter proceeds to a formal or informal hearing, I will appear and testify as to my knowledge of the matter.

Complainant signature: _____ Date: _____

Administrator signature: _____ Date: _____

Regulation

COMMUNITY COMPLAINTS AND INQUIRIES

The following procedures for handling public complaints and inquiries shall conform to state law and applicable negotiated agreements:

- A. Complaints and inquiries from the community and the staff shall be directed to the chief school administrator.
- B. Board members or the board of education as a whole receiving complaints and inquiries from members of the community or staff shall refer the individual to the chief school administrator.
- C. Complaints and inquiries shall be documented and/or submitted to the chief school administrator in writing.
- D. The chief school administrator will make every effort to resolve the problem with the persons immediately involved.
- E. When satisfaction has not been achieved at this level, the board will accept written complaints or inquiries.
- F. Community members or staff requesting a board hearing shall present written complaints, grievances or inquiries to the board secretary. After reviewing the written request and any additional evidence submitted by the petitioner and/or chief school administrator, the board shall determine if a hearing is advisable. If it is the board's decision to hear a complaint or inquiry a meeting date shall be assigned.
- G. Complaints and inquiries not requiring a board hearing will be referred back to the chief school administrator and/or other designated and appropriate personnel for resolution.
- H. District employees who under a bargaining unit contract shall follow the provisions of that contract when filing complaints or grievances.
- I. All complaints and inquiries shall be heard by the boarding compliance with the Open Public Meetings Act. All matters requiring confidentiality shall be heard in closed session.

Adopted: November 20, 2000
NJSBA Review/Update: August 2008
Readopted: February 4, 2009

Policy

CONTESTS FOR PUPILS

The chief school administrator shall approve participation in extracurricular contests sponsored by organizations outside the schools, as long as participation does not interfere with the instructional program. When such contests involve promotional aid, school time, or faculty assistance to pupils in essay writing, poster making, or other activities, the chief school administrator shall determine whether the experiences are closely enough allied to and in support of the instructional work of the school and will clearly serve to advance the educational aims of the district. The worthiness of the sponsoring agency's cause or the opportunity for individuals to win prizes shall not in themselves constitute sufficient reason for approving a contest.

Contests and awards whether local, state, or national shall be:

- A. For the benefit of the pupil;
- B. Open to all pupils on a non-discriminatory basis;
- C. Consistent with district objectives;
- D. Judged by disinterested parties;
- E. Properly supervised with safety precautions in place;
- F. Voluntary for pupils and teachers.

Contests and awards shall not place undue time or financial burdens on pupils, teachers and parents. They shall not promote commercial products or partisan viewpoints. Participation shall not be dependent on the financial status of the pupil.

NJSBA Review/Update: August 2008
Adopted: January 21, 2009

Key Words

Contests for Pupils, Awards

Legal References: N.J.S.A. 18A:11-1 General mandatory powers and duties
N.J.S.A. 18A:42-2 School orchestra not to compete with civilian
N.J.S.A. 18A:54-20 Powers of board (county vocational schools)

Possible

Cross References: 1314 Fundraising by outside organizations
1320 Participation in out-of-school community activities
*3280 Gifts, grants and bequests
*5126 Awards for achievement

CONTESTS FOR PUPILS (continued)

*6145	Extracurricular activities
*6145.1/6145.2	Intramural competition; interscholastic competition
6145.4	Public performances and exhibitions
*6153	Field trips

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

COMMUNITY USE OF SCHOOL FACILITIES

The district facilities belong to the community, which paid for them for the primary purpose of offering a full educational program for its children. Prudent use and management of school facilities outside of the regular operating schedules--providing that such use does not interfere with the orderly conduct of a thorough and efficient system of education--allows the community to benefit more broadly from the use of its own property.

The board will permit the use of school facilities when such permission has been requested in writing and has been approved by the chief school administrator for:

- A. Uses and groups directly related to the school and the operations of the school;
- B. Uses and organizations indirectly related to the school;
- C. Departments or agencies of the municipal government;
- D. Other governmental agencies;
- E. Community organizations formed for charitable, civic or educational purposes.

The use of school facilities shall not be granted for the advantage of any commercial or profit-making organization, private social functions, or any purpose which is prohibited by law.

In the event the chief school administrator deems it advisable, any application may be submitted to the board of education for action.

The chief school administrator or board of education may refuse to grant the use of a school building whenever in their judgment there is good reason why permission should be refused.

Smoking is prohibited at all times in any district building or on school grounds. No one may bring alcoholic beverages onto any school property. All facility use shall comply with state and local fire, health, safety and police regulations.

The buildings shall not be available for community use during holidays, vacation periods, or during the time school is not in session over the summer when the programs interfere with cleaning and maintenance schedules.

Use of school equipment in conjunction with the use of school facilities must be specifically requested in writing and may be granted by the procedure by which permission to use facilities is granted. The user of school equipment must accept liability for any damage to or loss of such equipment that occurs while it is in use. Where rules so specify, no item of equipment may be used except by a qualified operator.

Use of district equipment on the premises by nonschool personnel is limited to the equipment that is an integral part of the facility being used, i.e., the stage lights and piano in the auditorium, the basketball baskets in the gym. No district equipment shall be removed from the premises for use by nondistrict personnel.

The board shall require that all users of school facilities comply with policies of this board and the rules and regulations of this district. Each user shall present evidence of the purchase of organizational liability

USE OF SCHOOL FACILITIES (continued)

insurance to the limit prescribed by such rules.

Authorization for use of school facilities shall not be considered as endorsement of or approval of the activity, person, group or organization nor the purposes they represent.

Adopted: January 17, 2001
NJSBA Review/Update: August 2008
Readopted: January 21, 2009

Key Words

Use of School Facilities, Use of School Equipment, District Facilities, Facilities Equipment

Legal References: N.J.S.A. 2C:33-16 Alcoholic beverages; bringing or possession on school property by person of legal age; penalty
N.J.S.A. 18A:11-1 General mandatory powers and duties
N.J.S.A. 18A:20-34 Use of schoolhouse and grounds for various purposes
N.J.S.A. 26:3D-55 et seq. New Jersey Smoke-Free Air Act

N.J.S.A. 18A:54-20 Powers of board (county vocational schools)
N.J.A.C. 6A:26-12.2(a)4 Policies and procedures for school facility operation

20 U.S.C.A. 4071 – 4074 – Equal Access Act

GOALS 2000: Educate America Act (Pro Children Act of 1994), Pub. L. 103-227

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Resnick v. East Brunswick Twp. Bd. of Ed., 77 N.J. 88 (1978)

Boy Scouts of America v. Dale, 120 S.Ct. 2446 (2000)

Good News Club v. Milford Central School, 121 S.Ct. 2093 (2001)

Possible

Cross References: *1230 School-connected organizations
*3514 Equipment
*3515 Smoking prohibition
*6145 Extracurricular activities

*Indicates policy is included in the Critical Policy Reference Manual.

Regulation

COMMUNITY USE OF SCHOOL FACILITIES

The Ocean Gate Board of Education encourages the public use of school facilities. Authorization for use of facilities shall not be considered as an endorsement of or approval of the activity group or organization nor the purposes they represent.

School sponsored activities shall have first priority. The right to authorize use of Facilities shall be retained by the Ocean Gate Board of Education and the administration. Such use will be determined by district policy and will be only at such times as the facilities required are free from district curricular, extracurricular activities and Home and School sponsored programs.

GENERAL PROCEDURES AND BOARD REGULATIONS

1. Written application for use of school facilities shall be made with the chief school administrator (see board policy 1330 Community Use of School Facilities).
2. The Administration will be responsible for maintaining an accurate calendar of all uses of facilities by school and community groups.
3. A custodian or board member must open and close the school facilities for all school related functions. Borough of Ocean Gate use of the building requires that a member of the governing body, or a designee, opens and closes the school facilities.
4. It will be the responsibility of the organization or group using the school facilities to supply sufficient supervision so that only authorized persons are in attendance, with all building use limited to the specific authorized area. Responsibility for reasonable care of the facilities is required. Any damage incurred by a member of the organization using the building or grounds will be the responsibility of that organization. Adults supervising children's groups should check lavatories periodically and maintain order. Children must be supervised at all times. No person is permitted to disturb pupil or teacher desks, wardrobes, bookcases, physical education equipment, lunch program equipment, or other equipment necessary to conduct the educational process.
5. Alcoholic beverages will not be permitted in school facilities or on school property. Smoking will not be permitted in school facilities or on school grounds.
6. The sponsoring group or organization must furnish an up-to-date bond or certificate of insurance with every application, to indemnify the group and the Board against any and all suits for injury or loss sustained by attendance at the function. Organizations wishing to bring unusual equipment, materials, devices, and/or animals into school buildings or on school premises must first present, in writing, proper insurance coverage with an appropriate "hold harmless" clause protection to the Board, prior to approval.

Insurance coverage shall provide for \$300,000.00 per person or \$1,000,000.00 per occasion and \$1,000,000.00 for property damage unless, at the sole discretion of the Board or its designee, greater insurance coverage is desirable.

COMMUNITY USE OF SCHOOL FACILITIES (regulation continued)

7. In the event permission is granted for a non-school day or for hours beyond the regular custodian day, it will be understood that outside organizations, excluding the Home and School Organization, will be charged a fee for the opening and closing of the school, at the custodian's prevailing wage.

In addition, the board will assess a fee of \$10.00 for use of paper products for one event. Use of the building for an extended time period will require a fee of \$50.00 for paper products. This fee is payable at the time of application. The Home and School Organization will be exempt from this charge.

8. All organizations using the school must strictly adhere to all fire and safety regulations, and the organization is to see that the use of the building is restricted only to those areas authorized in the application.
9. Nothing shall be sold, distributed, or displayed without permission. Putting up decorations or scenery and moving the piano or organ is prohibited unless prior permission is granted. Upon completion of the activity, equipment will be inspected by the custodian for damage or loss.
10. No keys to the school shall be issued to any applicant or unauthorized person, at any time.
11. The authorized applicant of the organization shall submit a detailed report of any and all accidents/incidents to the Administration within twenty-four (24) hours.
12. The custodial shall submit a detailed report of any applicant causing excessive work due to the negligent use of the school building, to the administration.
13. No application for use of the school building or groups will be valid unless it contains a "hold harmless" provision executed by a duly authorized representative of the applicant organization or group, providing the following:
14. The undersigned hereby covenants for himself (or, if appropriate, itself), his executors, administrators and assigns that he will keep and save harmless, the Ocean Gate Board of Education, its successors, and assigns, from any and all liability for anything arising from or out of the occupancy of the applicant, his executors, administrators, or assigns, or from his or their servants or agents and from any loss or damage arising from any fault or negligence by the applicant, his executors, Administrators, or assigns or failure on his or their part to comply with any covenant, condition or obligation contained in this application or whether such loss or damage be caused by the Ocean Gate Board of Education, its successors or assigns to perform any covenant contained herein to be performed by said Ocean Gate Board of Education, its successors or assign (see board policy 1330 Community Use of School Facilities).
15. The Ocean Gate Board of Education assumes no responsibility for property left on the premises by the use of school facilities.
16. School facilities shall not be available for community use during regular school vacation periods unless special permission is granted. All community use shall be cancelled when schools are closed for emergencies such as inclement weather.
17. The applicant shall read and *sign* a copy of the Rules and Regulations established by the Ocean Gate Board of Education for use of the facilities and grounds. Organizations who fail to abide by the established rules and regulations will be required to meet with the full membership of the Ocean Gate Board of Education prior to receiving permission for additional use of the facilities or grounds.

Adopted: January 17, 2001
NJSBA Review/Update: August 2008
Readopted: January 21, 2009

COMMUNITY USE OF SCHOOL FACILITIES (regulation continued)

(Please detach and Return with Application)

OCEAN GATE BOARD OF EDUCATION
Ocean Gate, New Jersey

The undersigned hereby covenants for himself, (or, if appropriate itself, his executors, administrators) and assigns that he will keep and save harmless, the Ocean Gate Board of Education, its successors, and assigns, from any and all liability for anything arising from or out of the occupancy of the applicant, his executors, administrators, or assigns, or from his or their servants or agents and from any loss or damage arising from any fault or negligence by the applicant, his executors, administrators, or assigns, or from his or their part to comply with any covenant, condition or obligation contained in this application or whether such loss or damage be caused by the failure of the Ocean Gate Board of Education, its successors herein to be performed by said Ocean Gate Board of Education, its successors or assigns.

Date

Signature and Title

Name of Organization

Address of Organization

Telephone Number of Organization

Facsimile Number

COMMUNITY USE OF SCHOOL FACILITIES (regulation continued)

Ocean Gate Elementary School
West Arverne Avenue
Ocean Gate, New Jersey 08740

APPLICATION FOR USE OF SCHOOL FACILITIES

1. Name and Address of Organization Requesting Use of School Facilities:

2. Room(s) or Area(s) for which application is made (be specific):

3. Date Facility is Requested: _____

4. Type of Activity Proposed: _____

5. Will Admission be charged: _____ yes _____ no

6. Person(s) in charge of activity:

Name: _____ Title: _____

Address: _____

Telephone Number: _____

7. Names and Addresses of President and Treasurer of Organization:

President: _____

Address: _____

Treasurer: _____

Address: _____

8. Approximate Number of Persons Expected to Attend: _____

9. Times Requested:

Not Before: _____ and Not Later Than: _____

10. Furniture/Equipment Requested (be specific):

11. Special Permission Requested for:

- Decorating _____
- Scenery _____
- Piano _____
- Microphone _____
- Other (be specific) _____

12. The Organization agrees to comply with the regulations for use of school facilities established by the Ocean Gate Board of Education and to be responsible for any damage thereto.

Date

Signature of Applicant

Policy

LOCAL UNITS

The board of education wishes to cooperate as fully as possible with other community agencies that serve district pupils. Cooperation will include pooling resources and exchanging information with other community agencies. The chief school administrator shall seek to develop positive working relationships with community agencies, including but not limited to, police authorities, fire departments, Division of Youth and Family Services, emergency room and/or squad, other school districts, and all other agencies providing services to district pupils.

In accordance with law, the district may accept or share the use of facilities or equipment with other local organizations. The terms of the acceptance or sharing shall be decided for each instance.

Police Authorities

It is the policy of the board to cooperate with law enforcement agencies in the interest of the larger welfare of all citizens and to be in compliance with current memorandum of agreement between education and law enforcement officials. At the same time, schools have a responsibility to parents/guardians for the welfare of their children while they are in school. To carry out these responsibilities, the administration is directed to follow the procedures developed to implement board policies, particularly those for policies numbered 5131.5, 5131.6, 5131.7, 5145.11 and 5145.12.

Fire Department

The chief school administrator shall seek input from local fire officials when course materials in fire safety are being reviewed and revised and when procedures for fire drills are formulated. The fire department should be kept up to date on changes in the school buildings and class arrangements so that, in the event of an emergency, they will be prepared. All fires shall be reported to the local fire department in compliance with law.

Division of Youth and Family Services (DYFS)

Procedures for district cooperation with the Division of Youth and Family Services are included with those implementing policy 5141.4 Child abuse and neglect.

Emergency Room/Squad

The chief school administrator shall establish procedures whereby the facilities of the local hospital emergency room and local ambulance/rescue squad may be called upon in implementing policies numbered 5131.6, 5141.1, 5141.6 and 6145.1/6145.2.

Cooperative Arrangements with Other School Districts

The board desires that strong lines of communication be maintained with other districts and institutions which provide programs, training, or services not available to children residing in this district, and with districts whose resident pupils are enrolled in programs in this district.

The district in which pupils are in attendance has responsibility and authority for those pupils. In order that those pupils receive maximum benefit from their program of studies, articulation between the cooperating institutions is essential.

LOCAL UNITS (continued)

Further, this school district shall cooperate with other school districts in the solution of common educational concerns. District staff under the direction of the chief school administrator shall participate in the coordination of such areas as research, exchange of information and data, coordination of curriculum, coordination of school calendar and activities, and any others where it may be advantageous to serve a broader area than this school district. In carrying out this policy, the chief school administrator shall include in his/her reports to the board an evaluation of the desirability and feasibility of cooperation with other school districts.

NJSBA Review/Update: August 2008
Adopted: February 4, 2009

Key Words

Local Agencies, Local Units, Fire Department, Police Department, Emergency Room, Other School Districts

<u>Legal References:</u>	<u>N.J.S.A. 2A:4A-60 et al.</u>	Disclosure of juvenile information; penalties for disclosure
	<u>N.J.S.A. 18A:11-1</u>	General mandatory powers and duties
	<u>N.J.S.A. 18A:18A-11</u>	Joint purchases by districts, municipalities; counties; authority
	<u>N.J.S.A. 18A:20-4.2</u>	Acquisition, improvement, lease, etc., of property for school purposes; authority of board of education
	<u>N.J.S.A. 18A:20-9</u>	Conveyance of unneeded real estate for nominal consideration; qualified recipients; reversion
	<u>N.J.S.A. 18A:20-34</u>	Use of schoolhouse and grounds for various purposes
	<u>N.J.S.A. 18A:36-25</u>	Early detection of missing and abused children; policies of school districts
	<u>N.J.S.A. 18A:38-30</u>	Assistance of sheriffs, police officers, etc.
	<u>N.J.S.A. 18A:40A-1 et seq.</u>	Substance abuse
	<u>See particularly:</u>	
	<u>N.J.S.A. 18A:40A-11, -12, -15, -16, -17, -18</u>	
	<u>N.J.S.A. 18A:41-1</u>	Fire drills
	<u>N.J.S.A. 18A:41-5</u>	Reporting fires
	<u>N.J.S.A. 18A:54-20</u>	Powers of board (county vocational schools)
	<u>N.J.S.A. 40:8A-3 et al.</u>	Authority to enter into contract for joint provision services
	<u>N.J.S.A. 40:55D-8 et al.</u>	Municipal fees; exemptions
	<u>N.J.A.C. 6A:14-7.1 et seq.</u>	Receiving Schools
	<u>N.J.A.C. 6A:14-8.1 et seq.</u>	Programs Operated by the Departments of Corrections and Human Services, and the Juvenile Justice Commission
	<u>N.J.A.C. 6A:16-1.1 et seq.</u>	Student Development Programs
	<u>See particularly:</u>	
	<u>N.J.A.C. 6A:16-4.1(b)(c), 5.2, 6.1, 6.2, 10.2</u>	
	<u>N.J.A.C. 6A:32-9.1(c)</u>	Athletics Procedures (General requirements)
	<u>N.J.A.C. 6A:32-12.1 et seq.</u>	Annual Reporting and Planning Requirements

Manual for the Evaluation of Local School Districts

The New Jersey School Search Policy Manual, New Jersey Attorney General

A Uniform State Memorandum of Agreement Between Education and Law Enforcement

LOCAL UNITS (continued)Officials (1999 Revisions)**Possible**

<u>Cross References:</u>	*1330	Use of school facilities
	1420	County and intermediate units
	*1600	Relations between other entities and the district
	*3220/3230	State funds; federal funds
	*3320	Purchasing procedures
	*5125	Pupil records
	*5131.5	Vandalism/violence
	*5131.6	Drugs, alcohol, tobacco (substance abuse)
	*5141.1	Accidents
	*5141.4	Child abuse and neglect
	5141.6	Crisis intervention
	*5145.11	Questioning and apprehension
	*5145.12	Search and seizure
	*6114	Emergencies and disaster preparedness
	*6122	Articulation
	*6145.1/6145.2	Intramural competition; interscholastic competition
	*6172	Alternative educational programs
	*7110	Long-range facilities planning
	7130	Relations with other governmental units

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

RELATIONS BETWEEN OTHER ENTITIES AND THE DISTRICT

The board believes that cooperation between the schools and other organizations concerned with youth, career development and mental health will enhance the opportunities of the district's pupils. Such cooperation will also enable the district to serve its pupils better through appropriate referrals as in substance abuse programs, special needs, etc. The chief school administrator is encouraged to explore areas of mutual concern with the administrative officers of such organizations and to recommend desirable courses of action.

The board directs the chief school administrator to seek and maintain working relationships with local colleges and universities in such areas as student teaching, inservice staff development and advanced placement.

It is of particular importance to establish and maintain close working relations with trades, businesses and industries which provide members for advisory committees and are possible sources of career placements for our pupils.

Core Curriculum Content Standards

The board shall encourage the active involvement of representatives from the community, business, industry, labor, and higher education in the development of educational programs aligned with the Core Curriculum Content Standards.

The board shall make reasonable efforts to develop articulation agreements with New Jersey colleges and universities to facilitate the delivery of college credit courses to qualified high school students, with the understanding that these credits shall be accepted at all public New Jersey higher education institutions.

Charter Schools

The board shall follow all procedures in code and statute when a charter school is proposed for the district or when district students would be eligible to attend a charter school in another district.

Donations to Private Organizations

The authority for a board of education to expend public funds is derived from the constitutional mandate to "provide for the maintenance and support of a thorough and efficient system of free public schools." The donation of moneys to any private organization, regardless of the merits of that organization's purposes, is not within the authority of the board and is, therefore, prohibited.

NJSBA Review/Update: **August 2008**
Adopted: **February 4, 2009**

Key Words

Other Entities and the District, Relations Between Other Entities and the District, Donations to Private Organizations

Legal References: <u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
<u>N.J.S.A.</u> 18A:17-14.1	Appointment of school business administrators; may act as secretary; duties, etc.
<u>N.J.S.A.</u> 18A:17-15	Appointment of superintendents; terms; apportionment

RELATIONS BETWEEN OTHER ENTITIES
AND THE DISTRICT (continued)

<u>N.J.S.A.</u> 18A:17-24.1	of expense
<u>N.J.S.A.</u> 18A:20-9	Sharing of personnel by school boards
<u>N.J.S.A.</u> 18A:20-34	Conveyance of unneeded real estate for nominal consideration; qualified recipients; reversion
<u>N.J.S.A.</u> 18A:36A-1 <u>et seq.</u>	Use of schoolhouse and grounds for various purposes
<u>N.J.S.A.</u> 18A:54-20	Charter schools
<u>N.J.S.A.</u> 18A:58-37.1 <u>et seq.</u>	Powers of board (county vocational schools)
<u>N.J.S.A.</u> 18A:61C-1	Textbook aid to public and nonpublic
	Program promoting cooperation between high schools and institutions of higher education; establishment; objective; increased availability of college-level instruction; scope
<u>N.J.S.A.</u> 18A:61C-4	Program providing college credit courses for high school students on high school campuses; establishment
<u>N.J.S.A.</u> 40:8A-1 <u>et seq.</u>	Interlocal Services Act
<u>N.J.S.A.</u> 52:14-15.9cl <u>et seq.</u>	Public Employees Charitable Fund-raising Act
<u>N.J.A.C.</u> 6A:8-3.1(a)2	Curriculum and instruction
<u>N.J.A.C.</u> 6A:8-3.3(a)	Enrollment in college courses
<u>N.J.A.C.</u> 6A:10A-1.1 <u>et seq.</u>	<i>Improving Standards-Driven Instruction and Literacy and Increasing Efficiency in Abbott School Districts</i>
<u>N.J.A.C.</u> 6A:11-1.1 <u>et seq.</u>	Charter Schools
<u>N.J.A.C.</u> 6A:14-7.1 <u>et seq.</u>	Receiving Schools
<u>N.J.A.C.</u> 6A:16-1.1 <u>et seq.</u>	Student Development Programs
<u>See particularly:</u>	
<u>N.J.A.C.</u> 6A:16-4.1(a)(b), -4.2(a)	
<u>N.J.A.C.</u> 6A:23-6.1 <u>et seq.</u>	Purchase and Loan of Textbooks
<u>N.J.A.C.</u> 6A:32-12 <u>et seq.</u>	Annual Reporting and Planning Requirements
Zelman, Superintendent of Public Instruction of Ohio, et al. V. Simmons-Harris et al., 536 U.S. _____ (2002)	
New Jersey Constitution, Article VIII, Section III, pars. 2 and 3, Section IV, par. 1	
<u>Manual for the Evaluation of Local School Districts</u>	

Possible

<u>Cross References:</u> 1320	Participation in out-of-school community activities
*1322	Contests for pupils
*1330	Use of school facilities
*1410	Local units
1420	County and intermediate units
1500	Relations between area, county, state, regional and national associations and the district
*2131	Chief school administrator
*3280	Gifts, grants and bequests
*4122	Student teachers/interns
*5131.6	Drugs, alcohol, tobacco (substance abuse)
5141.6	Crisis intervention
*5200	Nonpublic school pupils

RELATIONS BETWEEN OTHER ENTITIES
AND THE DISTRICT (continued)

*6010	Goals and objectives
*6122	Articulation
6141.5	Advanced placement
*6142.4	Physical education and health
*6146	Graduation requirements
*6162.4	Community resources
*6171.2	Gifted and talented

*Indicates policy is included in the Critical Policy Reference Manual.