

**OCEAN GATE BOARD OF EDUCATION  
REGULAR MEETING**

**August 25, 2010**

**MINUTES**

**The Regularly Scheduled Meeting of the Ocean Gate Board of Education was called to order on Wednesday, August 25, 2010, at 7:10 PM, in the Ocean Gate School.**

**I. Call to Order**

**II. Roll Call Attendance**

**Present**

**Absent**

**Juan Alicia**

✓

**Robert Holshue**

✓

**Andrea Sorrentino**

✓ (*with notice*)

**Stephanie Jensen**

✓

**Rita Law**

✓

**In attendance were Frank Vanalesti, Superintendent and Kevin O’Shea, Interim Business Administrator/Board Secretary.**

**III. Flag Salute**

**IV. Adequate Notice of Meeting**

**In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean Gate Board of Education was provided in the following manner: Asbury Park Press and District Website.**

**V. Public Comments**

**The Board welcomes public participation during this first discussion period open to agenda items only. However, public comment cannot involve personnel items, individual staff or students. Participants must state their name and current Ocean Gate address.**



**A. Personnel**

- 1) **RESOLVED**, that the Ocean Gate Board of Education accept the settlement agreement with Debra Malota, dated July 28, 2010.

**MOTION:** Juan Alicia  
**SECOND:** Stephanie Jensen

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law  
**Nayes:** None  
**Abstain:** None

- 2) **RESOLVED**, that the Ocean Gate Board of Education hire Ellyn Kroon as Instructional Aide, part-time, for the 2010-2011 school year. Salary will be \$10.00 per hour.

**MOTION:** Juan Alicia  
**SECOND:** Stephanie Jensen

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law  
**Nayes:** None  
**Abstain:** None

- 3) **RESOLVED**, that the Ocean Gate Board of Education approve the following professional development request:

Emalisa Haller                      Systems 3000 Budget Projection, Eatontown, NJ  
October 6, 2010

**MOTION:** Juan Alicia  
**SECOND:** Stephanie Jensen

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law  
**Nayes:** None  
**Abstain:** None

- 4) **RESOLVED**, that the Ocean Gate Board of Education approve the following substitutes for the 2010-2011 school year:

Linda Curry	Substitute Teacher	\$70.00 per day
	Substitute Aide	\$ 13.00 per hour
Virgina Marino	Substitute Teacher	\$70.00 per day
		\$13.00 per hour
Anita Palamaro	Substitute Teacher	\$70.00 per day
		\$13.00 per hour
Merlyn Morrow	Substitute Nurse	\$70.00 per day
Katherine Perrino	Substitute Nurse	\$70.00 per day

**MOTION:** Juan Alicia  
**SECOND:** Stephanie Jensen

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law  
**Nayes:** None  
**Abstain:** None

**B. Contracts**

- 1) **RESOLVED**, that the Ocean Gate Board of Education enter into contract with Sodexo Management, Inc. for food services for the 2010-2011 contract year with a General support allowance of \$6,727.00, and a Management fee of \$5,000.00 for the year.

**MOTION:** Stephanie Jensen  
**SECOND:** Robert Holshoe

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law  
**Nayes:** None  
**Abstain:** None

- 2) **RESOLVED**, that the Ocean Gate Board of Education enter into contract with Standards Solution, LLC, for professional development, for the 2010-2011 school year, at a fee of \$9,000.00.

**MOTION:** Stephanie Jensen  
**SECOND:** Robert Holshoe

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law  
**Nayes:** None  
**Abstain:** None

**C. Memorandum of Agreement**

**RESOLVED**, that the Ocean Gate Board of Education approve the Memorandum of Agreement between the Ocean Gate School and the Ocean Gate Police Department for the 2010-2011 school year.

**MOTION:** Stephanie Jensen

**SECOND:** Robert Holshoe

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Nayes:** None

**Abstain:** None

**D. Surplus**

**RESOLVED**, that the Ocean Gate Board of Education declares the following pieces of equipment be declared as surplus and disposed of:

**Inventory Disposal Report**

<b><u>Building</u></b>	<b><u>Room</u></b>	<b><u>Item Description</u></b>
Main	Stage	Old upright piano in disrepair
Main	Stage	Old organ not usable

**MOTION:** Juan Alicia

**SECOND:** Stephanie Jensen

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Nayes:** None

**Abstain:** None

**E. Financial**

- 1) **RESOLVED**, that the Ocean Gate Board of Education approve the following authorized signers for the district's checking accounts for the 2010-2011 school year:

Agency Account	1 signature	Kevin O'Shea; Rita Law; Frank Vanalesti
Payroll Account	1 signature	Steve Brennan; Kevin O'Shea
General Account	2 signatures	Kevin O'Shea; Rita Law; Steve Brennan; Frank Vanalesti
Student Activity	1 signature	Kevin O'Shea; Steve Brennan; Frank Vanalesti; Rita Law

**MOTION:** Juan Alicia  
**SECOND:** Stephanie Jensen

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law  
**Nays:** None  
**Abstain:** None

- 2) **RESOLVED**, that the Ocean Gate Board of Education approve petty cash for the 2010-2011 school year in the amount of \$250.00.

**MOTION:** Juan Alicia  
**SECOND:** Stephanie Jensen

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law  
**Nays:** None  
**Abstain:** None

3) **Monthly Financials**

- a) **RESOLVED**, that the Ocean Gate Board of Education approve the Expense Account Adjustment Report for June, 2010.
- b) **RESOLVED**, that the Ocean Gate Board of Education approve the Monthly Transfer Report for June, 2010.
- c) **RESOLVED**, that the Ocean Gate Board of Education approve the additional June, 2010 Bills List.
- d) **RESOLVED**, that the Ocean Gate Board of Education approve the July, 2010 Bills List.

- e) **RESOLVED**, that the Ocean Gate Board of Education approve the following Payrolls:

<b>June 15, 2010</b>	<b>\$ 73,432.30</b>
<b>June 30, 2010</b>	<b>\$ 72,571.17</b>
<b>July 15, 2010</b>	<b>\$ 18,033.42</b>
<b>July 30, 2010</b>	<b>\$ 21,425.85</b>

**MOTION:** Juan Alicia  
**SECOND:** Stephanie Jensen

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law  
**Nayes:** None  
**Abstain:** None

4) **Board Secretary's Report**

Pursuant to N.J.A.C. 6A:23-2.11© 3, I, Kevin O'Shea, Interim Board Secretary, certify that as of May 31, 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23-2.11©4. Further, through the adoption of this resolution, we the Ocean Gate Board of Education, pursuant to N.J.A.C. 6A:23-2.11(b) certify that as of May 31, 2010, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23.2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**MOTION:** Juan Alicia  
**SECOND:** Stephanie Jensen

**ROLL CALL:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law

**Ayes:** Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law  
**Nayes:** None  
**Abstain:** None

**F. Old Business/Discussion**

- 1. Lap Top Computer Proposals**
- 2. Business Administrator/Board Secretary Position and Salary**
- 3. County Recycling Grant, \$1,366.00 (see attachment)**
- 4. Food Service Grant was submitted, \$9,251.41**
- 5. NJSBA Conference Registration (see attachment)**
- 6. Board Goals and Objectives and Action Plan**
- 7. Job Descriptions**

**Purchasing – HP Laptops**

**RESOLVED, that the Ocean Gate Board of Education approve the purchase of 26 HP Laptops at a total cost of \$26,369.20.**

**MOTION: Robert Holshoe**

**SECOND: Stephanie Jensen**

**ROLL CALL: Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law**

**Ayes: Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law**

**Nays: None**

**Abstain: None**

**G. New Business/Discussion**

**Mr. O’Shea gave a financial update for the District.**

**X. Public Comment**

**The Board welcomes public participation during this second discussion period open to all topics, however, public comment cannot involve personnel items, individual staff or students. Participant must state name and current Ocean Gate address.**

*Dodie Parlman asked about instructional aides’ placements and salaries and also about landscaping for the grounds. The Board responded with discussion of spring and fall clean up and also that the Board had created a salary scale several years back which is still in the process of being reviewed.*

**XI. Adjournment**

**RESOLVED, that the Ocean Gate Board of Education adjourn their regular meeting at 9:27 pm.**

**MOTION: Robert Hoshoe**

**SECOND: Juan Alicia**

**ROLL CALL: Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law**

**Ayes: Juan Alicia, Robert Holshue, Stephanie Jensen, Rita Law**

**Nayes: None**

**Abstain: None**

**The Regular Meeting of the Ocean Gate Board of Education is scheduled for Wednesday, September 15, 2010, at 7:00 PM.**