

**OCEAN GATE BOARD OF EDUCATION
REGULAR MEETING**

June 15, 2011

AGENDA

The Regularly Scheduled Meeting of the Ocean Gate Board of Education will come to order on Wednesday, June 15, 2011, at 7:30 PM, in the Ocean Gate School.

I. Call to Order

II. Roll Call Attendance

Present

Absent

**Robert Holshue
Shane Jackson
Nancy Ricany
Ashley Wilgus
Juan Alicia**

In attendance are Frank Vanalesti, Superintendent and David P. Block, Business Administrator/Board Secretary.

III. Flag Salute

IV. Adequate Notice of Meeting

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean Gate Board of Education was provided in the following manner: Asbury Park Press and District Website.

V. Public Comments

The Board welcomes public participation during this first discussion period open to agenda items only. However, public comment cannot involve personnel items, individual staff or students. Participants must state their name and current Ocean Gate address.

VI. Approval of Minutes

RESOLVED, that the Ocean Gate Board of Education approve the following Board Meeting Minutes:

**Regular Meeting
Closed Session**

**May 18, 2011
May 18, 2011**

Special Meeting
Closed Session

May 24, 2011
May 24, 2011

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

VII. Correspondence

Letter from Berkeley School District Board of Education, dated May 31, 2011 and response.

VIII. Committee Reports

Education and Programs – S. Jackson, N. Ricany
Personnel & Negotiations – J. Alicia, A. Wilgus
Budget & Finance – N. Ricany, R. Holshue
Buildings & Grounds – R. Holshue, J. Alicia
Policy – A. Wilgus, S. Jackson

IX. Reports and Recommendations of the Superintendent:

CONGRATULATIONS TO 4TH MARKING PERIOD HONORS STUDENTS AND TO OUR 6TH GRADE GRADUATING STUDENTS

Enrollment is 163

A fire drill was held on May 27, 2011, at 10:00 AM; and an evacuation drill was held on May 31, 2011 at 2:00 PM.

A. Personnel

- 1) **RESOLVED**, that the Ocean Gate Board of Education approve, with regret, the resignation of Patricia Beining, Elementary Teacher, effective June 30, 2011.

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

- 2) **RESOLVED**, that the Ocean Gate Board of Education approve the following staffing for the Extended School Year Program 2011, effective July 5, 2011 through August 12, 2011:

Kindergarten/Preschool:

Teacher, Hope Maute 16 hrs./week X 6 weeks X \$30/hr. = \$2,880

Grades 1/2/3:

Teacher, Sheri Hebrew 16 hrs./week X 6 weeks X \$30/hr. = \$2,880

Grades 3/4/5:

Teacher, Donna Cogan 16 hrs./week X 6 weeks X \$30/hr. = \$2,880

Paraprofessionals:

Virginia Marino 16 hrs. per week X 6 weeks X \$13/hr.= \$1,248

Gloria Leonard 16 hrs. per week X 6 weeks X \$11.25 = \$1,080

Danielle Servilio 16 hrs. per week X 6 weeks X \$13/hr.= \$1,248

Prudence Welch 16 hrs. per week X 6 weeks X \$13/hr.= \$1,248

William McLeod 16 hrs. per week X 6 weeks X \$13/hr.= \$1,248

Nurse

Katherine Perrino 8 hrs./week X 6 weeks X \$30/hr. = \$1,440

Merlyn Morrow 8 hrs./week X 6 weeks X \$30/hr. = \$1,440

ABA, Bethanie Raichle 10 hrs./week X 6 weeks X \$50/hr.= \$3,000
(includes parent training)

Home Program 8 hrs./week X 6 weeks X \$30/hr.= \$1,440

Substitute Instructional Aide/Secretary

Ellyn Kroon \$10.00 per hour

ROLL CALL VOTE:

Ayes:

Nayes:

Abstain:

- 3) **RESOLVED**, that the Ocean Gate Board of Education approve the contract of _____ as a speech language specialist for the Extended School Year Program 2011, effective July 5, 2011 through August 12, 2011 as follows:

12 hrs/week at the rate of _____ per hour =

ROLL CALL VOTE:

Ayes:

Nayes:

Abstain:

- 4) **RESOLVED**, that the Ocean Gate Board of Education approve the following certificated staff recommendations of the Superintendent for the 2011-2012 school year:

<u>Position</u>	<u>Teacher</u>	<u>Salary</u>
.4	Jason Desch	\$17,249
.6	Michael Montalto	25,874
	Mary Szewczyk	45,173
	Robert Rosenthal	45,173
	Sandra McCue	46,953
	Donna Cogan	48,953
.4	Michelle Dillon	19,381
	Sheri Hebrew	46,953
	Elaine DeBenedett	50,583
	Andrea Murphy	26,042
	School Nurse	Kathlyn Griffin
	Susan Goscinski	57,723
	Hope Maute	59,223
	Dodie Parliman	60,869
	Cindy Ridsen	68,759
	Anne Marie Jakositz	71,079
	Patti Ward	84,408
	Erin Colling	44,010

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

- 5) **RESOLVED**, that the Ocean Gate Board of Education approve the hire of Joanne Hickey-Esler as .6 Social Worker and Coordinator of the Child Study Team for the 2011-2012 school year. Salary will be \$32,752.92.

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

- 6) **RESOLVED**, that the Ocean Gate Board of Education approve the hire of Bethanie Raichle, as Autism Coordinator/ABA Therapist, for the 2011-2012 school year with the continuation of the current contract. Salary will be \$42,676.33. This contract is being approved predicated on the current understanding that the employee will not be required to contribute 1.5% of their salary for the cost of medical benefits. In the event the State of New Jersey requires these employees to contribute during the length of this agreement, a 1.5% increase shall be added to the base salary of the employee.

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

- 7) RESOLVED, that the Ocean Gate Board of Education approve the hire of Michael Flores, as Head Custodian, for the 2011-2012 school year with the continuation of the current contract. Salary will be \$36,556.65. This contract is being approved predicated on the current understanding that the employee will not be required to contribute 1.5% of their salary for the cost of medical benefits. In the event the State of New Jersey requires these employees to contribute during the length of this agreement, a 1.5% increase shall be added to the base salary of the employee.**

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

- 8) RESOLVED, that the Ocean Gate Board of Education approve the hire of Lydia Marini, as School Secretary/Secretary to the Superintendent, for the 2011-2012 school year with the continuation of the current contract. Salary will be \$26,818.86. This contract is being approved predicated on the current understanding that the employee will not be required to contribute 1.5% of their salary for the cost of medical benefits. In the event the State of New Jersey requires these employees to contribute during the length of this agreement, a 1.5% increase shall be added to the base salary of the employee.**

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

- 9) RESOLVED, that the Ocean Gate Board of Education approve the hire of Emalisa Haller as Secretary Clerical Assistant/C.S.T. Secretary, for the 2011-2012 school year with the continuation of the current contract. Salary will be \$26,563.00.**

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

10) **RESOLVED**, that the Ocean Gate Board of Education approve the following faculty stipend payments for the 2011-2012 school year as per negotiated teacher contract:

Teacher in Charge, Patricia Ward	\$ 1,500.00
Assistant Teacher in Charge, Anne Marie Jakositz	600.00
Safety Coordinator, Donna Cogan	400.00
Professional Development	450.00
6 th Grade Extra Curricular Activities Coordinator, Donna Cogan	450.00
Spring Concert, Michael Montalto	175.00
Spring Concert Assistant	140.00

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

11) **RESOLVED**, that the Ocean Gate Board of Education approve Robert Rosenthal to complete summer technician work, at a rate of \$30.00 per hour, not to exceed \$3,500.

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

12) **RESOLVED**, that the Ocean Gate Board of Education approve the following substitute custodians for summer cleaning:

Preston Kennedy \$ 11.00 per hour

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

B. Contracts

RESOLVED, that the Ocean Gate Board of Education enter into contract with the following:

- 1) **Charissa Palazzo, Learning Disabilities Teaching Consultant, as follows:**

2011-2012 School Year \$300.00 per evaluation

- 2) **Dorothy Pietrucha, M.D., Pediatric Neurologist, as follows:**

2011-2012 School Year \$175.00 per evaluation

- 3) **Patricia Simms for Physical Therapy services approximately 4-6 hours per week as follows:**

Extended School Year July 5 – August 11, 2011 \$75.00 per hour
2011-2012 School Year September 6, 2011 – June 14, 2012 \$75.00 per hour

- 4) **Deborah Tuzzo, School Psychologist, as a Consultant assessing students in need of Psychological Evaluations:**

2011-2012 School Year July 1, 2011-June 30, 2012
\$300.00 per assessment

- 5) **Vanessa Hausser, for Occupational Therapy services approximately 10-14 hours per week as follows:**

Extended School Year July 5 – August 11, 2011 \$80.00 per hour
2011-2012 School Year September 6, 2011 – June 14, 2012 \$80.00 per hour

- 6) **RESOLVED, that the Ocean Gate Board of Education approve yearly contract with Pediatric Affiliates, P.A. for the 2011-2012 school year, at an annual fee of \$1,000.00.**

- 7) **RESOLVED, that the Ocean Gate Board of Education enter into contract with Douglass Outreach for consultation to our School-Based Applied Behavior Analysis Program, at a cost of \$1,200.00 plus mileage and tolls at a cost of approximately \$110.00. Contract effective September 1, 2011 through June 30, 2012.**

- 8) **RESOLVED, that the Ocean Gate Board of Education approve the 2011-2012 Joint Transportation Agreement with Lacey Township Board of Education and Central Regional Board of Education for the transport of one non-public student.**

- 9) **RESOLVED**, that the Ocean Gate Board of Education enter into contract with Rita M. D’Andea, Learning Consultant, LLC, for educational evaluations as needed for the 2011-2012 school year. Cost will be \$350 per evaluation.

- 10) **RESOLVED**, that the Ocean Gate Board of Education approve the renewal of Bollinger Student Accident Insurance for the 2011-2012 school year at no cost to the Board.

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

C. Reports

RESOLVED, that the Ocean Gate Board of Education approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2010-2011 school year.

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

D. Approval of Initial Temporary Space

- 1) **RESOLVED**, that the Ocean Gate Board of Education approve the Renewal of the Temporary Space, former guidance office, for Speech Therapy.

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

- 2) **RESOLVED**, that the Ocean Gate Board of Education approve the Renewal of the Temporary Space for students’ use on the stage area for art, music, band and chorus.

ROLL CALL VOTE:

Ayes:
Nayes:
Abstain:

- 3) **RESOLVED**, that the Ocean Gate Board of Education approve the Renewal of the Temporary Space for small room off of nurse's suite for Occupational Therapy.

ROLL CALL VOTE:

Ayes:
Nays:
Abstain:

E. **2011-2012 School Calendar**

RESOLVED, that the Ocean Gate Board of Education approve the school calendar for the 2011-2012 school year.

ROLL CALL VOTE:

Ayes:
Nays:
Abstain:

F. **Summer Music Lessons**

RESOLVED, that the Ocean Gate Board of Education approve the summer instructional musical lesson program, from July 5, 2011 through August 12, 2011 at no cost to the Board. Students will be charged \$15.00 per lesson X 5 weeks = \$75.00 each.

ROLL CALL VOTE:

Ayes:
Nays:
Abstain:

G. **Financial**

1) **May, 2011**

- a) **RESOLVED**, that the Ocean Gate Board of Education approve the additional Expense Account Adjustment Report for April, 2011.

- b) **RESOLVED, that the Ocean Gate Board of Education approve the Expense Account Adjustment Report for May, 2011.**
- c) **RESOLVED, that the Ocean Gate Board of Education approve the June, 2011 Bills List.**
- d) **RESOLVED, that the Ocean Gate Board of Education approve the May, 2011 Payroll:**

May 13, 2011	\$ 73,881.69
May 27, 2011	\$ 81,486.84

ROLL CALL VOTE:

Ayes:
Nays:
Abstain:

2) **Board Secretary's Report**

Pursuant to N.J.A.C. 6A:23-2.11© 3, I David P. Block, Board Secretary, certify that as of May 31, 2011, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23-2.11©4. Further, through the adoption of this resolution, we the Ocean Gate Board of Education, pursuant to N.J.A.C. 6A:23-2.11(b) certify that as of May 31, 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23.2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

Ayes:
Nays:
Abstain:

3) **Treasurer's Report**

RESOLVED, that the Ocean Gate Board of Education approve the Treasurer's Report for April, 2011.

ROLL CALL VOTE:

Ayes:
Nays:
Abstain:

- 4) **RESOLVED**, that the Ocean Gate Board of Education authorize the Chief School Administrator and Business Administrator/Board Secretary to process and pay any bills and complete any necessary appropriation adjustments and transfers in accordance with regulation to balance the budget to June 30, 2011.

FURTHER, to authorize the Chief School Administrator and Business Administrator/Board Secretary to process and execute payment of bills as necessary for the 2011-2012 school year before the August 17, 2011 Board of Education Meeting with the understanding that a Bills List will be provided.

ROLL CALL VOTE:

Ayes:
Nays:
Abstain:

5) **Transfer of 2010-2011 Surplus to Reserve**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the commissioner of Education which permit a board of education to transfer unanticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ocean Gate Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital, Emergency & Maintenance reserve accounts at year end, and

WHEREAS, the Ocean Gate Board of Education has determined that an amount not to exceed the below mentioned is available for such purpose of transfer;

<u>Account</u>	<u>Reserve Amount</u>
Capital Reserve	\$ 150,000
Maintenance Reserve	150,000
Emergency Reserve	125,000

NOW, THEREFORE, BE IT RESOLVED, by the Ocean Gate School District Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations

ROLL CALL VOTE:

**Ayes:
Nays:
Abstain:**

- 6) RESOLVED, to approve the financial transfer of interest earned in Fund 30, approximately \$2,142.94, Capital Maintenance Account, to Fund 40, Debt Service. These monies will be utilized in the 2011-2012 budget to offset local funds for Debt Service.**

ROLL CALL VOTE:

**Ayes:
Nays:
Abstain:**

**H. Old Business/Discussion
NJ Choice School Initiative Program**

**I. New Business/Discussion
Superintendent's Contract Negotiations**

X. Public Comment

The Board welcomes public participation during this second discussion period open to all topics, however, public comment cannot involve personnel items, individual staff or students. Participant must state name and current Ocean Gate address.

XI. Executive Session

RESOLVED, that the Ocean Gate Board of Education may enter into closed session to discuss legal matters, negotiations or personnel.

ROLL CALL VOTE:

**Ayes:
Nays:
Abstain:**

XII. Open Session

RESOLVED, that the Ocean Gate Board of Education re-enter into open session for the purpose of continuing the meeting.

ROLL CALL VOTE:

Ayes:

Nays:

Abstain:

XIII. Adjournment

RESOLVED, that the Ocean Gate Board of Education adjourn their regular meeting at _____ pm.

ROLL CALL VOTE:

Ayes:

Nays:

Abstain:

The Regular Meeting of the Ocean Gate Board of Education is scheduled for Wednesday, August 17, 2011, at 7:30 PM.